

11 July 2017

Dear Member

### Formal Notice of AGM

The Board of Directors hereby gives formal notice that the 2017 Annual General Meeting ("AGM") of the National Ice Skating Association of the United Kingdom Limited ("NISA") will be held on Saturday, 12 August 2017 at the Jury's Inn, Waterfront Plaza, Station Street, Nottingham, NG2 3BJ, commencing at 12.00 noon.

Further to the previous advance announcement of the AGM, issued on 19 April 2017, the Board, in accordance with the notification procedure, attach the following information regarding the business to be transacted at the upcoming 2017 AGM:

- AGM Agenda
- Minutes of the NISA AGM held on 7 May 2016
- 2015/16 NISA Accounts
- Explanatory Notes
- Revised Memorandum of Association and Articles of Association for NISA
- Voting Guide
- Proxy Form including Ordinary Resolutions and a Special Resolution

You will note that, in addition to the usual annual Ordinary Resolutions, the Board has placed on the AGM Agenda (item 7) one **Special Resolution in relation to the NISA Memorandum of Association and Articles of Association**, for approval by the Voting Membership. If this Special Resolution is accepted, this will help to ensure NISA can become compliant with the Government's mandatory Code for Sports Governance, remain in receipt of public funding to support our elite skaters, and enable NISA to move forward as an effective membership association and National Governing Body for ice skating.

Following a management audit of NISA's governance, a few changes have been made to the matters of business on the AGM Agenda.

- With regard to NISA's audited 30 September 2016 Annual Accounts, these will be presented to the 2017 AGM, as is usual. However, I would like to explain that during the review of NISA's corporate governance, it has been pointed out that it is a statutory duty of the NISA Board of Directors to approve the Annual Accounts, and that this formal approval is not something which can be delegated to the AGM.
- It has also been pointed out that the National Skating Association of Great Britain Limited, Ice Skate UK (Scotland) Limited (trading as Sk8scotland) and the National Ice Skating Association Charitable Trust are all separate legal bodies. The NISA Board and the NISA AGM are, therefore, not able to take any decisions relating to those bodies, as it is the statutory duty of the directors and charity trustees of those three bodies to approve their own annual accounts, which has now happened.

**Associated with the National Skating Association of GB founded 1879**  
**Patron HM The Queen**

PRESIDENT: Maggie Worsfold CHIEF EXECUTIVE: Jackie Sheldon  
Registered Number 2677064 England and Wales

At the end of previous AGMs, the NISA Board has responded to questions submitted to the Chief Executive in writing. As this custom and practice has been welcomed by the membership as a useful means of engagement, the Board will continue this as a Plenary Session on Saturday 12 August 2017, following the close of the official business of the AGM.

For any members who wish to submit questions, these can be sent in writing (to arrive 5 days before the AGM), addressed to the CEO at the NISA Office. The responses will be given during the Plenary Session and then posted in the Frequently Asked Questions ("FAQ") section of the NISA website after the meeting.

I look forward to welcoming members to the AGM in Nottingham.

A handwritten signature in black ink that reads "Maggie Worsfold". The signature is written in a cursive style with a large, stylized initial 'M'.

**Maggie Worsfold**  
**Chair**  
**On behalf of the Board**

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