

AGM Processes 2017 – Voting Guide

References in this Voting Guide are to NISA's current 14 September 2013 Articles of Association

Voting

- **4.3.1** Full Annual Members have 1 vote, in person or by proxy
- **4.3.2** Life Members have 1 vote, in person or by proxy
- **4.3.3** Affiliated Associations have 1 vote by proxy, which is the decision of that Association's elected committee or Board of Directors
 - The Affiliated Associations are the Skating Associations of Scotland, Wales and Northern Ireland
- **4.3.4** Affiliated Clubs have 1 vote by proxy, which is the decision of that Club's elected committee or Board of Directors
- **4.3.5** Other Affiliates have 1 vote by proxy, which is the decision of that Club's elected committee or Board of Directors
 - An Other Affiliate is an organisation or body approved by the NISA board to be affiliated with NISA
- NB. As per Article **4.1.6 (b)** Associate Members are not eligible to vote

Proxy Voting

This is the manner of voting when it cannot be done in person. It is not in addition to voting in person. It allows votes to be cast on the matters proposed for the AGM either through the Chair or another eligible Member. As per Article **7.9**, it must be done by sending the completed proxy form to the Election Scrutineer (Botham Accounting, Nottingham) to arrive at least 2 clear working days before the AGM (in this case, by *Wednesday 9th August 2017*). The proxy must vote in the way indicated by the Member whose vote it is, unless this has been left open to the discretion of the proxy.



Topics of Voting

As well as being able to vote on proposals announced before the AGM, eligible voters can also vote on any resolution put to a vote at the AGM, which is decided by a show of hands. Members who are the nominated proxy for other Members have an additional vote for every proxy held by them.

2017 is not a Board Election Year.

Decisions

- **7.14** Alterations to the Articles of Association require a 75% majority of the votes cast

Attendance

- **4.4** Full Annual Members and Life Members may attend the AGM
- **4.3.3** Affiliated Associations may have up to 2 representatives at the AGM
- **4.3.4** Affiliated Clubs may have up to 2 representatives at the AGM
- **4.3.5** Other Affiliates may have up to 2 representatives at the AGM

Documents and Notification

All documents relating to the AGM, including the proxy forms, will be uploaded to the website at least 28 days before the meeting as per Article **7.3**