



# INDEPENDENT MEMBERS' RECRUITMENT PACK

**ISU European Figure Skating Championships**

Championships Steering Group, Independent Members' Recruitment -  
Candidate Pack for the ISU European Figure Skating Championships, Sheffield,  
January 2026

**Last updated: 05/06/2023**



## Introduction – About the Championships

Sheffield is the host city for the 2026 ISU European Figure Skating Championships.

The European Championships will be the final competition for British skaters and their European counterparts before they travel to compete in the Milan Cortina 2026 Winter Olympic Games, so we are sure to see some of the world's finest figure skaters competing at their absolute best.

The event was last staged in the UK in the same arena back in 2012, and will be the highest profile figure skating event to be staged in the country for over a decade. Sheffield was the chosen host city for its passion for Ice Sports, world class facilities and well established community engagement programmes. The city is also home to the National Governing Body, British Ice Skating, and many of its national competitions all year round.

Over 150 skaters from over 35 countries will compete, with projected spectators attendance of over 6000.

The championships have been awarded to British Ice Skating following a successful bid to the ISU. They are working in partnership with Sheffield City Council and UK Sport to deliver the championships.

## Our objectives

The event stakeholders have established some early objectives that align with their key priorities, once the event steering group is established, these will be developed further to provide clear direction and purpose to the event delivery team and be used to monitor and evaluate our progress.

- Increase engagement with new & existing audiences
- Raise the profile of the sport & the city, locally, nationally and internationally
- Prepare British Skaters for Milan-Cortina, and inspire the next generation of Olympians
- Deliver meaningful, long lasting social impacts
- Support our collective future event hosting aspirations
- Deliver the championships responsibly & inclusively

## About the Steering Group

The championships steering group will oversee the delivery of the strategic objectives of the championships. The steering group will be made up of representatives of British Ice Skating, Sheffield City Council and UK Sport. Through this process we are seeking to appoint up to three independent members plus an experienced elite figure skater (currently competing or retired).

The steering group will have the following responsibilities:

- Setting strategy & objectives
- Monitoring and where appropriate approval of the event budget and financial management
- Monitoring and managing risk
- Stakeholder management and liaison
- Monitoring operational progress and readiness
- Post event review



## About the role

We are looking for 3 independent members who understand the role that sport, participation, elite sport and major events can play in society

Candidates could come from a wide variety of backgrounds with relevant skills to enhance the steering groups ability to support the delivery of a successful championships. We are specifically looking for individuals with expertise in the following areas:

- Spectator experience
- Marketing & PR
- Social impacts, sustainability, inclusion

The stakeholders are keen the board becomes more diverse. Thus, we are particularly focused on achieving better Female, Black, Asian and minority ethnic and disabled representation.

Previous Board experience is not essential, training and mentoring can be provided.

The post is not remunerated, though reasonable expenses will be paid. Meetings are expected to take place quarterly, increasing in frequency in 2026, and will take place at venues in Sheffield or virtually. We would hope that appointees would be willing to make contributions/provide advice, within reason, outside of the Board cycle of meetings.

## Role Description

<b>Title</b>	Independent Member of the Championships Steering Group (SG)
<b>Time Commitment</b>	<ul style="list-style-type: none"><li>• Attend up to 4 board meetings a year, plus reading of the associated SG papers</li><li>• Press and media interviews as requested in the run up to the Championships</li><li>• Attendance at some PR activity in the run up to 2026</li><li>• Attendance at some activity during the Championships in 2026</li></ul>
<b>Remuneration</b>	<ul style="list-style-type: none"><li>• All reasonable expenses will be covered</li></ul>
<b>Length of Term</b>	<ul style="list-style-type: none"><li>• The term of office will begin in Autumn 2023 and shall last until after delivery of the Championships. This date is likely to be March 2026.</li></ul>
<b>Overview of the role</b>	<ul style="list-style-type: none"><li>• The SG is responsible for the oversight and planning of the Championships as executed by British Ice Skating.</li></ul>

**Main responsibilities of the Independent SG Member**

- To ensure that the SG is effective in discussing and setting the company's strategic direction in delivering the Championships.
- To act as a member of the SG, offering guidance, support, expertise and an objective perspective on the key matters of strategy, governance, commercial and financial affairs, and risk management.
- To sit on specialist sub-groups of the SG as appropriate and agreed, particularly in respect of the specific skills and experience that each director brings.
- To play a key part in the decision-making process on strategic and governance issues
- To ensure that the organisation is run in a transparent and equitable manner
- To act in accordance with the Championship SG's Terms of Reference
- To help identify and manage any conflicts of interest that might arise within the SG.
- To offer advice and guidance in a consultative capacity to the executive as required, helping to ensure that the organisation has a robust, workable and viable operational strategy, and monitoring the performance of the organisation (and the executive management) against that strategy.
- To maintain positive relationships with major external stakeholders

<p><b>Key Skills and Experience Required</b></p>	<ul style="list-style-type: none"> <li>• Strategic planning</li> <li>• Significant track record in management/leadership within business, social or sports sectors</li> <li>• Ability to identify and respond to external factors that may impact on event delivery</li> <li>• Good working knowledge and understanding of major sporting events and elite sports</li> <li>• Successful track record of achievement through their career</li> <li>• Experience of governance and oversight charity and being a member of the SG</li> <li>• Knowledge and skills in specific areas e.g. legal, marketing, public affairs, technology and data, digital experience, and high-performance sport</li> <li>• Good communication skills - tact and diplomacy</li> <li>• Ability to devote the time and effort to the requirements of the role</li> <li>• Understanding and experience of risk management in relation to business delivery</li> <li>• Objective judgement and a willingness to speak one’s mind and listen to the views of others</li> <li>• Integrity</li> </ul>
--	--

## Appointment process and how to apply

In line with best practice the event partners are recruiting the role via an open and transparent process. To apply for either role, please provide the following:

- A copy of your CV
- A cover letter (not exceeding 2 pages) explaining why you are interested in the role and how you meet the key skills and experience required.

For more information or an informal conversation about this role please contact: David Hartley or Sarah Logie

Please submit your application via email to: [Europeans2026@iceskating.org.uk](mailto:Europeans2026@iceskating.org.uk)

## Timeline

5 <sup>th</sup> June	Applications Open
26 <sup>th</sup> June	Closing date for applications
w/c 3 <sup>rd</sup> July	Virtual interviews
w/c 10 <sup>th</sup> July	Notification of successful candidates
24 <sup>th</sup> July	Induction period
August TBC	First board meeting